



CITY OF ALBANY
 DIVISION OF BUILDING & CODES
 ROOM 303 - CITY HALL
 24 EAGLE STREET
 ALBANY, NY 12207
 PHONE: (518) 434-5165
 Fax: (518) 434-6015

Permit # _____

B License # _____

CONTRACTOR MUST COMPLETE

Permit Fee _____
 Surcharge _____
 Fire Alarm _____
 Total Collected _____
 # of Floors Less Than 1000 sq ft _____
 # of Floors Greater than 1000 sq ft _____
 Class B Fee **\$400.00** if applicable

ELECTRICAL PERMIT APPLICATION

FILL OUT COMPLETELY & LEGIBLY

All projects are subject to rough and final inspections with permit number and correct address –
 Please call (518) 434-5165 for inspections.

Date of Application _____ Estimated Cost: _____
 Albany License Number _____ ESO Acct. No. _____
 Contact Person _____ Phone # _____ For Service – See Back

SEPARATE APPLICATION MUST BE FILED FOR EACH SEPARATE BUILDING

Address of Work _____
Cross Streets _____ **Suite or Floor** _____
 Owner _____
 Address _____
 City _____ State _____ Zip _____
 Phone () _____

PRINT NAME AND ADDRESS OF LICENSE HOLDER

Name _____
 Address _____
 City _____ State _____ Zip _____
 Phone () _____

Signature of License Holder _____ Date _____

Insurance Requirements

With Employees: ACCORD Form Workers' Compensation: Workers' Disability
Without Employees: ACCORD Form CE-200

State **exact** electrical work to be done at this address – *this information is mandatory to the acceptance of this application, items left blank will result in the return of this application:*

*** YOU MUST INCLUDE A SELF-ADDRESSED STAMPED ENVELOPE WITH APPLICATION ***
ALL APPLICANTS MUST BE INSURED WITH THE CITY OF ALBANY LISTED AS ADDITIONALLY INSURED.

“B” License Information
(Licensed from other than the City of Albany)

A Separate Check in the amount of \$400.00 is needed for a “B” License.
Make checks payable to the “City of Albany”

This application has been filled out in my own handwriting and I verily believe that the information therein given is true. If I successfully pass the requirements for the license I have applied for, I hereby agree to fully comply with the Labor Law, all insurance requirements, general Municipal Law and all other laws that apply to electrical work, Building Codes and Ordinances in the City of Albany, NY and will provide certificates of insurance along with the \$400.00 payment for a Class “B” License and obtain the necessary permits and fees.

License No: _____ Area or State Licensed From: _____

Signature of Applicant

State of New York)
County of)

On this _____ day of _____, _____, before me personally came _____, to me known and known to me to be the person described in and executed the foregoing instrument, and _____ duly acknowledged to me that _____ executed same.

Notary Public or Commissioner of Deeds

Affidavit:

For owners that are requesting electric services to be turned on in buildings that are unoccupied or under construction agree to have the service disconnected after sixty (60) days if no action is taken to have the building comply with the NYS Building Code. Please note this affidavit also applies to new services and service upgrades.

Building Owner/Designated Agent